



County of Santa Cruz



HEALTH SERVICES AGENCY Public Health Division Emergency Medical Services

1800 Green Hills Road, Suite 240
Scotts Valley, CA 95066
Phone: (831) 454-4120 TDD/ TTY: Call 711
hsaems@santacruzcountyca.gov
santacruzhealth.org

INITIAL - EMT LICENSE CERTIFICATION GUIDELINES

Documents Required for Initial EMT Certification:

- ✓ Completed Application.
- ✓ Course Completion Certificate dated within the last 2 years.
- ✓ NREMT Certificate and card dated within the last 2 years.
- ✓ Valid CPR Card.
- ✓ Valid Driver's License or other State issued photo ID.
- ✓ Completed Live Scan Background Check.
- ✓ Written explanation of any misdemeanor or felony convictions must be attached. Documentation of the convictions, such as court and arrest records, must be included.
- ✓ Written explanation of any actions against a healthcare license or certification must be provided.

EMT Certification Through Alternate Means:

- ✓ Out-of-State EMT course completion certificate and current NREMT certificate dated within the last 2 years.
OR
- ✓ Valid out-of-State EMT license and NREMT certificate dated within the last 2 years.
OR
- ✓ Valid NREMT, AEMT or Paramedic license.
AND
- ✓ Completed Application.
- ✓ Valid CPR Card.
- ✓ Valid Driver's License or other State issued photo ID.
- ✓ Completed Live Scan Background Check.
- ✓ Written explanation of any misdemeanor or felony convictions must be attached. Documentation of the convictions, such as court and arrest records, must be included.
- ✓ Written explanation of any actions against a healthcare license or certification must be provided.

Live Scan Criminal Background Check:

- ✓ Obtain a Live Scan criminal background check using the Santa Cruz County EMS Agency Request for Live Scan Form. Use of any other Request for Live Scan form will result in the report being sent to another agency. This will require the Live Scan to be redone at an additional cost to the applicant.
- ✓ Cost of the Live Scan is the responsibility of the applicant.
- ✓ Call the EMS office at 831-454-4120 a couple days after you complete your Live Scan to set up your appointment for EMT license certification.

Fees:

- ✓ County Fee - \$150, cash, cashier's check or money order, payable to Santa Cruz County Treasurer. No personal checks, no credit/debit cards.
- ✓ State Fee - \$75, cash, cashier's check or money order, payable to EMT Certification Fund.

This is general guidance only for initial EMT certification through Santa Cruz County EMS Agency. If you have any questions, please call the EMS office at 831-454-4120.

Regulations related to EMT certification can be found in the California Code of Regulations, Title 22, Division 9, Chapter 2.